



Australian Government

Department of Education, Employment and Workplace Relations



CONNECT TO YOUR FUTURE Career Advice Australia



HILLS SCHOOLS INDUSTRY PARTNERSHIP

### CAREER PASSPORT WORKSHEET CAREER EXPLORATION & RESEARCH

Student Name: .....

To make choices about your future career plans you need to **know about yourself** and then find out more about **jobs and occupations**. By completing the following tasks you are starting to explore the different types of jobs that might be suitable for you.

These tasks relate to activities 3 – 7 in your Career Passport.

Using [www.jobjuice.gov.au](http://www.jobjuice.gov.au) (go to “Choose a Direction”, “Career Quiz” (right hand side of page).

1. Complete the career quiz.
2. Which work area is best suited to you?

.....

3. From this work area, write down 3 occupations/jobs that could be an interesting career but that you had never considered before.

- 1.....
- 2.....
- 3.....

**Choose an occupation/job of interest that you would like to research. This might be an occupation from the list above or it might be a career that you have always been interested in.**

**Write this occupation/job below:**

.....

Using [www.myfuture.edu.au](http://www.myfuture.edu.au) (go to “the Facts” tab, “Work & Employment” section, “occupations”)

Using the “search” or “alphabetical” search function, find your chosen job.

1. State 3 duties and tasks *your chosen job* will involve

1.....



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2.....

3.....

2. State 3 personal requirements/qualities *your chosen job* requires

1.....

2.....

3.....

3. Name 2 related jobs

1 .....

2.....

Scroll down to the “State Specific” information section on the page.

4. What education/training do you need for *your chosen job* in NSW?

.....

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## CAREER PASSPORT WORKSHEET CAREER EXPLORATION & RESEARCH

### EXTENSION EXERCISE TO COMPLETE ACTIVITIES 4 AND 7 IN YOUR CAREER PASSPORT:

Using [www.joboutlook.gov.au](http://www.joboutlook.gov.au) (go to “career information tab on the left hand side of the screen)

1. Take the “career quiz”
2. What is the most appropriate work interest category for you?  
.....
3. Click on this work interest and explore the different industries/jobs that are highlighted in this category.
4. Choose one job, what are the job prospects for this occupation? What is the average weekly salary for this job?  
Job.....  
Job Prospects.....  
Weekly earnings.....

Using [www.jobguide.deewr.gov.au](http://www.jobguide.deewr.gov.au). Click on “graphic version” to enter site.

Go to “Job search” and using a job of choice complete the following tasks.

Name of Job.....

1. Name 3 personal qualities needed for your job?  
1.....  
2.....  
3.....
2. What education and training is required for this job?  
.....
3. Where could you study? What course could you study?



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**CAREER PASSPORT WORKSHEET  
CAREER EXPLORATION & RESEARCH**

Name of institution:.....

Name of Course:.....